



**HAVERI UNIVERSITY, HAVERI**

## **U.G. Programmes**

### **Commerce Group**

**( B. Com./ B. Com. (CS) / B..B.A/ B.B. A (logistics)/ B.Com. (Logistics)/  
all Commerce/ Management AEDP)**

### **SYLLABUS**

**With Effect from 2024-25**

**Ability Enhancement Compulsory Courses(AECC) I - IV**

**Language: AECC English**

**AS PER N E P (Revised):2024**

**Haveri University, Haveri**  
**U.G. Commerce Group**

Effective from 2024-25

**Language: AECC English**

Sem.	Type of Course	Theory/Practical	Course Code	Course Title	Instruction hour/week	Total hours / sem	Duration of Exam	Marks			Credits
								Formative	Summative	Total	
I	AECC-1	Theory	<b>B1ENG4T1</b>	AECC English 1 Galaxy	04 hrs	60	03 hrs	20	80	100	03
II	AECC-2	Theory	<b>B2ENG4T1</b>	AECC English 2 Lang Skills	04 hrs	60	03 hrs	20	80	100	03
III	AECC-3	Theory	<b>B3ENG4T1</b>	AECC English 3 - Skill Vision	04 hrs	60	03 hrs	20	80	100	03
IV	AECC-4	Theory	<b>B4ENG4T1</b>	AECC English 4 - Ridge of Skills	04 hrs	60	03 hrs	20	80	100	03

**Semester – I**  
**(U.G. Commerce Group)**  
**Ability Enhancement Compulsory Courses (AECC)**

**Language: AECC English**

**Course Title:** - AECC English 1 Galaxy  
**Course Code:** ----B1 ENG 4T1

Type of Course	Theory / Practical	Credits	Instruction hour / week	Total No. of Lectures/Hours / Semester	Duration of Exam	Formative Assessment Marks	Summative assessment Marks	Total Marks
AECC-1	<b>Theory</b>	<b>3</b>	<b>4</b>	<b>60 hrs.</b>	<b>3hrs.</b>	<b>20</b>	<b>80</b>	<b>100</b>

**Course Outcomes (COs): At the end of the course students will be able to:**

CO1: Acquire the knowledge of English prose and poetry

CO2: Acquire the knowledge of parts of speech

CO3: Appreciate the nuances of English poetry and prose

CO4: Use proper articles, prepositions and forms of verbs

CO5: Use appropriate tense forms in sentences

CO6: Acquire basic language skills

<b>Unit</b>	<b>Title: AECC English 1 Galaxy</b>	<b>60 hrs/ Sem</b>
Unit I Prose	1. Of Expenses – Francis Bacon 2. Money and the Englishman – Nirad Chaudhari 3. How Wealth Accumulates and Men Decay – G. B. Shaw 4. No Man is an Island – Mino Masani 5. Banking Without Blarney – Lynn Doyle	15 hrs
Unit II Poetry	1. The Solitary Reaper – William Wordsworth 2. The Sorrow of Love – Sarojini Naidu 3. A Country – Jayanta Mahapatra 4. The Flour and The Jasmine – S. R. Ekkundi (Translated by Laxmi Narayan Bhat)	15 hrs
Unit III Grammar	1. Noun, Pronoun, Verb, and Adverb 2. Subject Verb Agreement 3. Tenses – Present , Past and Future	15 hrs

Unit IV	1. Tenses – (Special emphasis on Simple Present, Present Continuous and Simple Past Tense) 2. Reading Skills – Meaning, Types , Techniques 3. Synonyms and Antonyms	15hrs
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**Recommended books:**

1. Text Book : Galaxy: An Anthology of Prose and Poetry, Board of Editors : Maruti Publications, Guntur
2. R. P. Singh's *Functional Skills in Language and Literature*, OUP
3. Murphy, Raymond. *Intermediate English Grammar*.Cambridge Univ. Press.
4. Wren and Martin. *High School English Grammar and Composition*.

<b>Formative Assessment for Theory</b>	
<b>Assessment Occasion/ type</b>	<b>Marks</b>
Internal Assessment Test 1	05
Internal Assessment Test 2	05
Assignment	10
<b>Total</b>	<b>20 Marks</b>
<i>Formative Assessment as per guidelines.</i>	

**Semester – II**  
**(U.G. Commerce Group)**  
**Ability Enhancement Compulsory Courses(AECC)**

**Language:-AECC English 2**

**Course Title:** - AECC English 2 Lang Skills  
**Course Code:** B2 ENG 4T1

Type of Course	Theory / Practical	Credits	Instruction hour / week	Total No. of Lectures/Hours / Semester	Duration of Exam	Formative Assessment Marks	Summative assessment Marks	Total Marks
AECC-2	<b>Theory</b>	<b>3</b>	<b>4</b>	<b>60 hrs.</b>	<b>3hrs.</b>	<b>20</b>	<b>80</b>	<b>100</b>

**Course Outcomes (COs): At the end of the course students will be able to:**

CO1: Acquire the knowledge of English prose and poetry

CO2: Acquire the knowledge of parts of speech

CO3: Appreciate the nuances of English poetry and prose

CO4: Use proper articles, prepositions and forms of verbs

CO5: Use appropriate tense forms in sentences

CO6: Posses the speaking skill and vocabulary

Unit	Title: AECC English 2 Lang Skills	60 hrs/sem
Unit I Prose	1. Beyond the Ego – Sitakant Mahapatra 2. The Verger – Somerset Maugham 3. The Boy Who Sold Wisdom – A. K. Ramanujan 4. The Worship of the Wealthy – J. K. Chesterton 5. The Gateman’s Gift – R. K. Narayan	15 hrs
Unit II Poetry	1. Elegy Written in a Country Churchyard – Thomas Grey 2. Ulysses - Tennyson 3. Two Tramps in Mudtime – Robert Frost 4. Everybody Acts for Corn and Cloth – Kanakadasa (Translated by S. G. Vaidya 5. Inexpensive Progress – John Betjeman	15 hrs
Unit III Gramm ar	1. Adjectives and Coordinators – Preposition, Interjection, Transpiration of Sentences 2. Active voice and Passive voice, Direct and Indirect Speech 3. Expansion of Idea 4. Adverb/Adjectives, Interrogation Preposition	15 hrs

Unit IV	1. Word Building- Prefixes and Suffixes 2. Collocations 3. Correction of Errors	15hrs
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**Recommended books:**

1. Text Book : Galaxy 1 and 2: An Anthology of Prose and Poetry, Board of Editors : Maruti Publications, Guntur
2. R. P. Singh's *Functional Skills in Language and Literature*, OUP
3. Murphy, Raymond. *Intermediate English Grammar*. Cambridge Univ. Press

<b>Formative Assessment for Theory</b>	
<b>Assessment Occasion/ type</b>	<b>Marks</b>
Internal Assessment Test 1	05
Internal Assessment Test 2	05
Assignment	10
<b>Total</b>	<b>20 Marks</b>
<i>Formative Assessment as per guidelines.</i>	

**Semester – III**  
**(U.G. Commerce Group)**  
**Ability Enhancement Compulsory Courses(AECC)**

**Language: AECC English 3**

**Course Title:** - AECC English 3 - Skill Vision

**Course Code:** B3 ENG 4T1

Type of Course	Theory / Practical	Credits	Instruction hour / week	Total No. of Lectures/Hours / Semester	Duration of Exam	Formative Assessment Marks	Summative assessment Marks	Total Marks
AECC-3	<b>Theory</b>	<b>3</b>	<b>4</b>	<b>60 hrs.</b>	<b>3hrs.</b>	<b>20</b>	<b>80</b>	<b>100</b>

**Course Outcomes (COs): At the end of the course students will be able to:**

CO1. Acquire enhanced LSRW (Listening, Speaking, Reading, Writing) skills

CO2. Equip themselves with interpersonal communication skills

CO3. Augment presentation and analytical skills

CO4. Ability to critically analyse, interpret and appreciate literary texts

CO5. Possess an awareness of social, cultural, religious and ethnic diversities

CO6. Facilitate employability in emerging sectors such as – content writers, interpreters, translators, transcribers

CO7: Acquire language skills for competitive examinations - UPSC/KPSC/IBPS/SSC/RAILWAYS/TOEFL/IELTS and others.

Unit	Title: AECC English 3 - Skill Vision	60 hrs/sem
Unit I	Biographical Sketches: 1. Joan of Arc 2. Socrates	10 hrs
Unit II	The Vendor of Sweets – R. K. Narayan	20 hrs
Unit III	Writing Skills- Principles of Composition Precis Writing Dialogue Writing Email Writing	15 hrs
Unit IV	1. Punctuations 2. Spelling Errors 1. One Word Substitutions	15hrs

## Recommended books:

- 1 R. P. Singh's *Functional Skills in Language and Literature*, OUP
- 2.Chmpa Tickoo and Jaya Sasikumar's *Writing With a Purpose* : OUP
- 3.Krishna Mohan and Meera Banerji : *Developing Communication Skills*, Macmillan
- 4.Garg Manoj Kumar. *English Communication -Theory and Practice -Ability Enhancement Compulsory Course*. Cengage, 2019.
- 5.Rogers, C., Farson, R. E. *Active Listening*. Gordon Training Inc., [www.gordontraining.com/free-workplace-articles/active-listening/](http://www.gordontraining.com/free-workplace-articles/active-listening/), Extract from 1957 article
- 6.Leech, Geoffrey and Jan Svartvik. *A Communicative Grammar of English*. Routledge, 2016.
- 7.Yadugiri, M A. *Making Sense of English - A Textbook of Sounds, Words and Grammar*, Viva Books, 2020.
8. Yadugiri, M A. *The Pronunciation of English - Principles and Practice*. Viva Books, 2018.
- 9.Peck, John and Martin Coyle. *Write It Right – Secrets of Effective Writing (Palgrave Study Skills)*, Palgrave Macmillan, 2005, 2012.
10. Stannard Allen William. *Living English Structure*. Longman, London, 1974

<b>Formative Assessment for Theory</b>	
<b>Assessment Occasion/ type</b>	<b>Marks</b>
Internal Assessment Test 1	05
Internal Assessment Test 2	05
Assignment	10
<b>Total</b>	<b>20 Marks</b>
<i>Formative Assessment as per guidelines.</i>	



**Semester – IV**  
**(U.G. Commerce Group)**  
**Ability Enhancement Compulsory Courses (AECC)**

**Language: AECC English**

**Course Title:** - AECC English 4 - Ridge of Skills

**Course Code:** B4 ENG 4T1

Type of Course	Theory / Practical	Credits	Instruction hour / week	Total No. of Lectures/Hours / Semester	Duration of Exam	Formative Assessment Marks	Summative assessment Marks	Total Marks
AECC-4	<b>Theory</b>	<b>3</b>	<b>4</b>	<b>60 hrs.</b>	<b>3hrs.</b>	<b>20</b>	<b>80</b>	<b>100</b>

**Course Outcomes (COs): At the end of the course students will be able to:**

CO1: Acquire creative, interpretative and critical thinking

CO2: Acquire skills to communicate confidently and effectively

CO3: Obtain persuasive and creative social media writing skills

CO4: Develop analytical and evaluative skills

CO5: Learn to identify and understand social contexts and ethical frameworks in the texts

CO6: Articulate their views with clarity and confidence

CO7: Possess eligibility to take up jobs such as content writing, journalism and such other jobs with proficiency in English

Unit	Title: AECC English 4 - Ridge of Skills	60 hrs/sem
Unit I Drama	1. Taledanda – Girish Karnad	20 hrs
Unit II Poetry	Taledanda (Contd.) – Girish Karnad	10 hrs
Unit III Short Story	1. A Client – Raja Rao 2. The Long Exile – Leo Tolstoy 3. The Post Master – R. Tagore 4. The Ransom of Red Chief – O. Henry	15 hrs
Unit IV	1. Resume and Job Application 2. Advertisement Writing 3. Report Writing	15

**Recommended books:**

1. R. P. Singh's *Functional Skills in Language and Literature*, OUP
2. Champa Tickoo and Jaya Sasikumar's *Writing With a Purpose* : OUP
3. Krishna Mohan and Meera Banerji : *Developing Communication Skills*, Macmillan

<b>Formative Assessment for Theory</b>	
<b>Assessment Occasion/ type</b>	<b>Marks</b>
Internal Assessment Test 1	05
Internal Assessment Test 2	05
Assignment	10
<b>Total</b>	<b>20 Marks</b>
<i>Formative Assessment as per guidelines.</i>	